

Finding an Online PA Criminal Record

1. Go to www.UJSportal.pacourts.us/CaseSearch and select "Participant Name" as the way to search

The screenshot shows the UJS Portal Case Search page. The browser address bar displays ujportal.pacourts.us/CaseSearch. The page header includes the UJS logo and the text "The Unified JUDICIAL SYSTEM of PENNSYLVANIA WEB PORTAL". A navigation menu contains "Home", "Case Information", "Pay Online", and "Help & Support". On the right, there are links for "Create New Account", "Login", "Unified Judicial System website", "UJS Forms", "PAePay® Brochure", "PAePay® Brochure (Español)", "Collections in the Courts", and "Financial Records". The main content area features a "Case Search" heading and a note: "If you are searching for appellate court cases, you must choose the 'Appellate' or 'Docket Number' option." Below this is a "Search By:" dropdown menu that is open, showing options: Appellate, Attorney, Calendar Event, Citation Number, Complaint Number, Date Filed, Docket Number, Incident Number, Organization, OTN, Parcel, Participant Name (highlighted), and SID. A "Additional Info" link is visible on the left. The Windows taskbar at the bottom shows the date and time as 9:26 AM on 2/21/2024.

2. Fill in the individual's first and last name and date of birth, and select "Criminal" as the "Docket type"

The screenshot shows the UJS Portal Case Search page with the search criteria dropdown menu open. The browser address bar displays ujportal.pacourts.us/CaseSearch. The page header includes the UJS logo and the text "The Unified JUDICIAL SYSTEM of PENNSYLVANIA WEB PORTAL". A navigation menu contains "Home", "Case Information", "Pay Online", and "Help & Support". On the right, there are links for "Collections in the Courts" and "Financial Records". The main content area features a "Case Search" heading and a note: "If you are searching for appellate court cases, you must choose the 'Appellate' or 'Docket Number' option." Below this is a "Search By:" dropdown menu set to "Participant Name". The "Advanced Search" section includes fields for "Date Filed Start Date", "Date Filed End Date", and "County", each with a "(One or more of these fields is required)" note. The "Participant Last Name" field is filled with "Jones", and the "Participant First Name" field is filled with "Robert". The "Date of Birth" field is filled with "01/02/2024". The "Docket Type" dropdown menu is open, showing options: Civil, Criminal (highlighted), Landlord/Tenant, Miscellaneous, Non-Traffic, Summary Appeal, and Traffic. A "Case Status" field is also present with a "(One or more of these fields is required)" note. A "Additional Info" link is visible on the left. The Windows taskbar at the bottom shows the date and time as Wednesday, February 21, 2024, at 9:29 AM.

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3. Click the “Greek building” to find the Court Summary (all cases). You should be able to find all convictions (except those that have been “sealed” and the OTN (Offense Tracking Number) for each. These are needed for Section 3.

Click the “D” [for Docket] to read about a particular case. Here you can find the “offense date” needed for Section 3. The last page of the Docket will show the amount of money owed for fines, fees, costs and restitution.

The screenshot shows the UJS Case Search portal. The search filters are: Date Filed End Date (mm/dd/yyyy), County (dropdown), Participant Last Name (moore), Participant First Name (shuja), Date of Birth (mm/dd/yyyy), Docket Type (Criminal), and Case Status (dropdown). The results table is as follows:

Docket Number	Court Type	Case Caption	Case Status	Filing Date	Primary Participant(s)	Date Of Birth(s)	County	Court Office	OTN	Complaint #	Incident #	
MC-51-CR-1026691-2004	Common Pleas	Comm. v. Moore, Shuja	Closed	10/20/2004	Moore, Shuja	05/16/1982	Philadelphia	MC-01-51-Crim	N3004385		0406065089	
MC-51-CR-1023781-2004	Common Pleas	Comm. v. Moore, Shuja	Closed	10/17/2004	Moore, Shuja	05/16/1982	Philadelphia	MC-01-51-Crim	N3003361		0406065089	
CP-51-CR-1105281-2004	Common Pleas	Comm. v. Moore, Shuja	Closed	11/19/2004	Moore, Shuja	05/16/1982	Philadelphia	CP-01-51-Crim	N3003361			

Additional info: Help Center, Privacy Policy, Terms & Conditions

Site Requirements: This site requires a current browser with Javascript and cookies enabled to access our eServices properly. Other browsers and browsers without Javascript and cookies enabled will see graphical errors or may be denied access completely. Using a browser that supports TLS 1.2 or higher will be required to access the UJS Web Portal. The reporting functions on the site require Adobe Acrobat Reader. Please be advised that if you are running pop-up blockers, you may be unable to view all of the pages and reports on this site.

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Be sure to look at the OTN (Offense Tracking Number) (fourth from right): for the more serious crimes, you will find two entries per case – one at the Magisterial District Court level (MC) and one at the Common Pleas (level). They are only one “case” and will have the same OTN (as in the above example).

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4. **On the Court Summary, look for CONVICTIONS: “Guilty,” “Guilty Plea” or “Nolo Contendere” These are what get listed in Section 3 of the Pardon Application.**

“Disposed at Lower Court” means you have to look lower down in the docket – using the same OTN (Offense Tracking No) – to see how they were “disposed” (ended).

– **EVERYTHING ELSE** (“Dismissed,” “Nolle Prossed,” “Charge Changed,” “Held for Court”) is **“NON-CONVICTION DATA”** and should NOT be listed in Section 3. While you can and probably should write about these events in Section 4 (Personal Statement), they are not convictions and can be expunged by a judge by a petition to expunge, without a pardon from the Governor.



**First Judicial District of Pennsylvania
Secure Court Summary**

DOB: Sex: Male
 SID: Eyes: Brown
 PID: Hair: Black
 License: Race: Black

Closed

Philadelphia

CP-51-CR-0113081-2000 Proc Status: Completed DC No: 9917058284 OTN:M9656102
 Arrest Dt: 11/03/1999 Disp Date: 02/14/2000 Disp Judge: Sarmina, M. Teresa
 Def Atty: Defender Association of Philadelphia - (PD)

<u>Seq No</u>	<u>Statute</u>	<u>Grade</u>	<u>Description</u>	<u>Disposition</u>
<u>Sentence Dt.</u>	<u>Sentence Type</u>	<u>Program Period</u>	<u>Sentence Length</u>	
1	35 § 780-113 §§ A30		MFG/DEL/ OR POSS W/I MFG OR DEL CONTRL SUBS	Guilty Plea
	02/14/2000 Probation			Min: 3 Year(s)
2	35 § 780-113 §§ A16		KNOWING/INTENTIONALLY POSS CONTROLLED SUBST	Nolle Prossed

CP-51-CR-0002133-2007 Proc Status: Completed DC No: 0617061952 OTN:N4397794
 Arrest Dt: 11/27/2006 Disp Date: 09/07/2007 Disp Judge: Overton, George W.
 Def Atty: Hetznecker, Paul Joseph - (PR)

<u>Seq No</u>	<u>Statute</u>	<u>Grade</u>	<u>Description</u>	<u>Disposition</u>
1	18 § 6105 §§ A1	F2	Possession Of Firearm Prohibited	Nolle Prossed
2	18 § 6106 §§ A1	F3	Firearms Not To Be Carried W/O License	Nolle Prossed
3	18 § 6108	M1	Carry Firearms Public In Phila	Nolle Prossed
99999	18 § 6105 §§ A2i	F2	Person Not To Possess Use Etc. Firearms	Charge Changed
99999	18 § 903 §§ A1		Criminal Conspiracy Engaging - Person Not To Possess Use Etc. Firearms	Disposed at Lower Court

CP-51-CR-0002144-2007 Proc Status: Completed DC No: 0639027078 OTN:N4397794
 Arrest Dt: 11/27/2006 Disp Date: 09/07/2007 Disp Judge: Overton, George W.
 Def Atty: Hetznecker, Paul Joseph - (PR)

<u>Seq No</u>	<u>Statute</u>	<u>Grade</u>	<u>Description</u>	<u>Disposition</u>
1	18 § 3925 §§ A	F2	Receiving Stolen Property	Nolle Prossed
99999	18 § 903 §§ A1		Criminal Conspiracy Engaging - Receiving Stolen Property	Disposed at Lower Court
99999	18 § 6105 §§ A2	F2	Person Not To Possess Use Etc. Firearms	Disposed at Lower Court
99999	18 § 6106 §§ A1	F3	Firearms Not To Be Carried W/O License	Disposed at Lower Court
99999	18 § 6108	M1	Carry Firearms Public In Phila	Disposed at Lower Court